

The National Archives

Introduction

1. This Estimate covers the administration of the public records system of the United Kingdom under the Public Records Acts of 1958 and 1967 and the promotion of the highest standards of care and public access for the archives of historical value outside the public records.
2. The Estimate also provides for the administrative costs of leading on UK information Management and re-use policy, spreading best practice, setting standards and ensuring compliance across the public sector and managing Crown and Parliamentary copyright and delivering cost effective publishing services and advice across government.
3. Details of the expenditure contained in this Estimate will be reported in the National Archives Annual Report 2008, to be published in July 2008.
4. Symbols are explained in the Introduction to this booklet.

The National Archives

Part I

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Request for Resources 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records and leading on UK information management re-use policy, spreading best practice, setting standards and ensuring compliance across the public sector and managing Crown and Parliamentary copyright and delivering cost effective publishing services and advice across government	46,600,000
Total net resource requirement	46,600,000
Net cash requirement	39,949,000

Amounts required in the year ending 31 March 2009 for expenditure by The National Archives on:

RfR 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records and leading on UK information management re-use policy, spreading best practice, setting standards and ensuring compliance across the public sector and managing Crown and Parliamentary copyright and delivering cost effective publishing services and advice across government

Payments for expenditure on administration and operational associated non-cash costs.

The National Archives will account for this Estimate.

£

	Net total	Allocated in Vote on Account	Balance to complete
RfR 1	46,600,000	20,222,000	26,378,000
Total net resource requirement	46,600,000	20,222,000	26,378,000
Net cash requirement	39,949,000	17,453,000	22,496,000

Part II: Subhead detail

£'000

2008-09 Provision						2007-08 Provision	2006-07 Outturn		
Resources						Capital	Non- operating	Net Total Resources	Net Total Resources
Admin	Other Current	Grants	Gross Total	A in A	Net Total	Capital	A in A		
1	2	3	4	5	6	7	8	9	10
RfR 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records and leading on UK information management re-use policy, spreading best practice, setting standards and ensuring compliance across the public sector and managing Crown and Parliamentary copyright and delivering cost effective publishing services and advice across government									
-	51,390	-	51,390	4,790	46,600	2,500	-	44,940	38,241
Spending in Departmental Expenditure Limits (DEL)									
<i>Central Government spending</i>									
A	Public Record Office								
-	47,138	-	47,138	4,094	43,044	2,500	-	41,253	35,239
B	Historical Manuscripts Commission								
-	1,119	-	1,119	2	1,117	-	-	1,142	998
C	Office of Public Sector Information								
-	3,133	-	3,133	694	2,439	-	-	2,545	2,004
Total for Estimate:									
-	51,390	-	51,390	4,790	46,600	2,500	-	44,940	38,241

Part II: Resource to cash reconciliation

	£'000		
	2008-09 Provision	2007-08 Provision	2006-07 Outturn
Net Resource Requirement	46,600	44,940	38,241
Voted capital items			
Capital	2,500	7,600	2,747
Less Non-operating A-in-A	-	-	-
Total net voted capital	2,500	7,600	2,747
Accruals to cash adjustment			
Adjustments to remove non-cash items:			
Cost of Capital charges	-4,011	-3,713	-3,260
Depreciation	-5,680	-5,000	-4,855
New provisions and adjustments to previous provisions	-1,000	-	-374
Profit/loss on sale of assets	-	-	-21
Prior period adjustments	-	-	-
Other non-cash items	-60	-60	-65
Increase (+) / Decrease (-) in stock	-	-	-
Increase (+) / Decrease (-) in debtors	-	-	-
Increase (-) / Decrease (+) in creditors	1,600	-2,700	-
Use of provisions	-	130	-
Total accruals to cash adjustments	-9,151	-11,343	-8,575
Excess cash to be CFERd	-	-	-
Net Cash Requirement	39,949	41,197	32,413

Part III: Extra receipts payable to the Consolidated Fund

No CFER income or receipts are expected in 2008-09 or 2007-08. None were received in 2006-07.

Forecast Operating Cost Statement

	£'000		
	2008-09 Provision	2007-08 Provision	2006-07 Outturn
Net Programme Costs			
RfR 1	46,600	44,940	38,241
Total Net Programme costs	46,600	44,940	38,241
Total Net Operating Cost	46,600	44,940	38,241
<i>of which:</i>			
Net Resource Requirement	46,600	44,940	38,241
Non-voted expenditure	-	-	-
Consolidated Fund Extra Receipts	-	-	-
Resource Budget	46,600	44,940	38,220

Notes to the Main Estimate

Reconciliation of resource expenditure between Estimates, Accounts and Budgets

£'000

	2008-09 Provision	2007-08 Provision	2006-07 Outturn
Net Resource Requirement (Estimates)	46,600	44,940	38,241
<i>Adjustments to remove:</i>			
Provision voted for earlier years	-	-	-
<i>Adjustments to additionally include:</i>			
Non-voted expenditure in the OCS	-	-	-
Consolidated Fund Extra Receipts in the OCS	-	-	-
Other adjustments	-	-	-
Net Operating Cost (Accounts)	46,600	44,940	38,241
<i>Adjustments to remove:</i>			
Gains / losses from sale of capital assets	-	-	-21
Capital grants	-	-	-
European Union income related to capital grants	-	-	-
Voted expenditure outside the budget	-	-	-
<i>Adjustments to additionally include:</i>			
Other Consolidated Fund Extra Receipts	-	-	-
Resource consumption of non departmental public bodies	-	-	-
Unallocated resource provision	-	-	-
Other adjustments	-	-	-
Resource Budget (Budget)	46,600	44,940	38,220
<i>of which:</i>			
Departmental Expenditure Limits (DEL)	46,600	44,940	38,220
Annually Managed Expenditure (AME)	-	-	-

Reconciliation of capital expenditure between Estimates and Budgets

£'000

	2008-09 Provision	2007-08 Provision	2006-07 Outturn
Net Voted Capital (Estimates)	2,500	7,600	2,747
<i>Adjustments to additionally include:</i>			
Other Consolidated Fund Extra Receipts	-	-	-
Capital spending by non-departmental public bodies	-	-	-
Capital grants	-	-	-
European Union income related to capital grants	-	-	-
Supported capital expenditure (revenue)	-	-	-
Capital spending by levy funded bodies	-	-	-
Unallocated capital provision	-	-	-
Other adjustments	-	-	-
Capital Budget (Budget)	2,500	7,600	2,747
<i>of which:</i>			
Departmental Expenditure Limits (DEL)	2,500	7,600	2,747
Annually Managed Expenditure (AME)	-	-	-

Notes to the Main Estimate (*continued*)

Explanation of Accounting Officer responsibilities

In accordance with the Government Resources and Accounts Act 2000 the Treasury has made the following Accounting Officer appointment for the Request for Resource within this Estimate.

Request for Resources 1: Natalie Ceeney, Permanent Head of the Public Record Office and the sole Historical Manuscripts Commissioner

Natalie Ceeney as the Accounting Officer of The National Archives has personal responsibility for the proper presentation of the department's resource accounts as prescribed in legislation, or by the Treasury, and their transmission to the Comptroller and Auditor General. The AO as the permanent head, remains in general overall charge of The National Archives.

The responsibilities of an Accounting Officer are set out in Chapter 3 of Managing Public Money. In essence these responsibilities include a personal responsibility for the propriety and regularity of the public finances for which they are answerable; for keeping of proper accounts; for prudent and economical administration; for the avoidance of waste and extravagance; and for the efficient and effective use of all the available resources. In addition, the Accounting Officer must ensure that there is a sound system of internal control to support the achievement of the organisation's policies, aims and objectives and should regularly review the effectiveness of that system.

Notes to the Main Estimate (*continued*)

Analysis of operating appropriations in aid (A in A)

	£'000		
	2008-09 Provision	2007-08 Provision	2006-07 Outturn
RfR 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records and leading on UK information management re-use policy, spreading best practice, setting standards and ensuring compliance across the public sector and managing Crown and Parliamentary copyright and delivering cost effective publishing services and advice across government			
Programme	4,790	7,445	5,092
<i>of which:</i>			
Sale of goods and services	4,790	7,445	4,679
Lottery grant income	-	-	413
Total RfR 1	4,790†	7,445	5,092
<p>† Amount that may be applied as operating appropriations in aid in addition to the net total arising from: charges for the sale of copies of documents; sale of publications and other items and services; professional fees; fees receivable from service providers; sale of fixed assets; grants received to carry out specific projects; reproduction fees and royalties for the publication of images; Crown copyright fees and royalties; fees for the management of third parties' copyright; fee for the management of the Office of the Queen's Printer for Scotland; income from contractual arrangements for official publishing and partnerships to make historical records electronically accessible; and sales and recovery of costs for goods/services provided to other government departments, public bodies and the general public.</p>			
Total Operating A in A	4,790	7,445	5,092

Notes to the Main Estimate (*continued*)

Departmental Expenditure Limits and Administration budgets

	£'000		
	Voted	Non-voted	Total
Resource DEL	46,600	-	46,600
<i>of which: †</i>			
Administration budget	-	-	-
Near-cash in RDEL	35,849	-	35,849
Capital DEL ††	2,500	-	2,500
Less Depreciation †††	-5,680	-	-5,680
Total DEL	43,420	-	43,420

† The total of the 'Administration Budget' and 'Near-cash in Resource DEL' figures may well be greater than total resource DEL, due to the definitions overlapping.

†† Capital DEL includes items treated as resource in Estimates and accounts but which are treated as Capital DEL in budgets.

††† Depreciation, which forms part of resource DEL, is excluded from total DEL since capital DEL includes capital spending and to include depreciation of those assets would lead to double counting.

Comparison of provision sought with final provision and forecast outturn for the previous year

The total net resource sought for 2008-09 of £46,600,000 is 3.7 per cent higher than the final net provision for 2007-08 of £44,940,000 and 7.8 per cent higher than the forecast outturn for 2007-08 of £43,232,000.

Cash which may be retained to offset expenditure

	£'000		
	2008-09 Provision	2007-08 Provision	2006-07 Outturn
Cash which may be retained by the department to offset expenditure in the year due to its relationship with income (operating and non-operating) that has been, or will be, appropriated in aid.	4,790	7,445	5,092