

The National Archives

Introduction

1. This Estimate covers the administration of the public records system of the United Kingdom under the Public Records Acts of 1958 and 1967 and the promotion of the highest standards of care and public access for the archives of historical value outside the public records.
2. The Estimate also provides for the administrative costs of leading on UK information management and re-use policy, spreading best practice, setting standards and ensuring compliance across the public sector and managing Crown and Parliamentary copyright and delivering cost effective publishing services and advice across government.
3. For details of the expenditure contained in this Estimate, refer to chapter 9 of the Department for Constitutional Affairs Departmental Report 2007 (Cm 7097).
4. Symbols are explained in the Introduction to this booklet.

The National Archives

Part I

	£
Request for Resources 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records and leading on UK information management re-use policy, spreading best practice, setting standards and ensuring compliance across the public sector and managing Crown and Parliamentary copyright and delivering cost effective publishing services and advice across government	44,939,000
Total net resource requirement	44,939,000
Net cash requirement	38,786,000

Amounts required in the year ending 31 March 2008 for expenditure by The National Archives on:

RfR 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records and leading on UK information management re-use policy, spreading best practice, setting standards and ensuring compliance across the public sector and managing Crown and Parliamentary copyright and delivering cost effective publishing services and advice across government

Payments for expenditure on administration and operational associated non-cash costs.

The National Archives will account for this Estimate.

	£		
	Net total	Allocated in Vote on Account	Balance to complete
RfR 1	44,939,000	19,725,000	25,214,000
Total net resource requirement	44,939,000	19,725,000	25,214,000
Net cash requirement	38,786,000	17,938,000	20,848,000

Part II: Subhead detail

£'000

2007-08 Provision						2006-07 Provision	2005-06 Outturn			
Resources						Capital	Non- operating	Net Total	Net Total	
Admin	Other Current	Grants	Gross Total	A in A	Net Total	Capital	A in A	Resources	Resources	
1	2	3	4	5	6	7	8	9	10	
RfR 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records and leading on UK information management re-use policy, spreading best practice, setting standards and ensuring compliance across the public sector and managing Crown and Parliamentary copyright and delivering cost effective publishing services and advice across government										
46,015	1,228	-	47,243	2,304	44,939	3,315	-	44,333	42,258	
Spending in Departmental Expenditure Limits (DEL)										
<i>Central Government spending</i>										
A	Public Record Office									
	42,852	-	42,852	1,600	41,252	3,300	-	40,752	39,238	
B	Historical Manuscripts Commission									
	1,147	-	1,147	5	1,142	15	-	1,142	1,142	
C	Office of Public Sector Information									
	2,016	1,228	3,244	699	2,545	-	-	2,439	1,878	
Total for Estimate:										
	46,015	1,228	-	47,243	2,304	44,939	3,315	-	44,333	42,258

Part II: Resource to cash reconciliation

	£'000		
	2007-08 Provision	2006-07 Provision	2005-06 Outturn
Net Resource Requirement	44,939	44,333	42,258
Voted capital items			
Capital	3,315	3,235	1,907
Less Non-operating A-in-A	-	-	-
Total net voted capital	3,315	3,235	1,907
Accruals to cash adjustment			
Adjustments to remove non-cash items:			
Cost of Capital charges	-5,205	-4,705	-3,691
Depreciation	-4,093	-4,131	-4,561
New provisions and adjustments to previous provisions	-110	-110	-375
Profit/loss on sale of assets	-	-	-908
Prior period adjustments	-	-	-
Other non-cash items	-60	-60	-65
Increase (+) / Decrease (-) in stock	-	-	-135
Increase (+) / Decrease (-) in debtors	-	-	750
Increase (-) / Decrease (+) in creditors	-	-	-869
Use of provisions	-	-	-
Total accruals to cash adjustments	-9,468	-9,006	-9,854
Excess cash to be CFERd	-	1,300	-
Net Cash Requirement	38,786	39,862	34,311

Part III: Extra receipts payable to the Consolidated Fund

In addition to appropriations in aid the following income relates to the Department and is payable to the Consolidated Fund (cash receipts being shown in italics):

	£'000					
	2007-08		2006-07		2005-06	
	Provision		Provision		Outturn	
	Income	<i>Receipts</i>	Income	<i>Receipts</i>	Income	<i>Receipts</i>
Operating income not classified as A in A	-	-	-	-	-	-
Non-operating income not classified as A in A	-	-	-	-	-	-
Other amounts collectable on behalf of the Consolidated Fund	-	-	-	-	-	-
Excess cash receipts to be surrendered to the Consolidated Fund	-	-	-	<i>1,300</i>	-	-
Total	-	-	-	<i>1,300</i>	-	-

Forecast Operating Cost Statement

	£'000		
	2007-08 Provision	2006-07 Provision	2005-06 Outturn
Net Administration Costs			
RfR 1	43,711	43,105	41,247
Total Net Administration costs	43,711	43,105	41,247
Net Programme Costs			
RfR 1	1,228	1,228	1,011
Total Net Programme costs	1,228	1,228	1,011
Total Net Operating Cost	44,939	44,333	42,258
<i>of which:</i>			
Net Resource Requirement	44,939	44,333	42,258
Non-voted expenditure	-	-	-
Consolidated Fund Extra Receipts	-	-	-
Resource Budget	44,939	44,333	41,350

Notes to the Main Estimate (*continued*)

Reconciliation of resource expenditure between Estimates, Accounts and Budgets

	£'000		
	2007-08 Provision	2006-07 Provision	2005-06 Outturn
Net Resource Requirement (Estimates)	44,939	44,333	42,258
<i>Adjustments to remove:</i>			
Provision voted for earlier years	-	-	-
<i>Adjustments to additionally include:</i>			
Non-voted expenditure in the OCS	-	-	-
Consolidated Fund Extra Receipts in the OCS	-	-	-
Other adjustments	-	-	-
Net Operating Cost (Accounts)	44,939	44,333	42,258
<i>Adjustments to remove:</i>			
Gains / losses from sale of capital assets	-	-	-908
Capital grants	-	-	-
European Union income related to capital grants	-	-	-
Voted expenditure outside the budget	-	-	-
<i>Adjustments to additionally include:</i>			
Other Consolidated Fund Extra Receipts	-	-	-
Resource consumption of non departmental public bodies	-	-	-
Unallocated resource provision	-	-	-
Other adjustments	-	-	-
Resource Budget (Budget)	44,939	44,333	41,350
<i>of which:</i>			
Departmental Expenditure Limits (DEL)	44,939	44,333	41,350
Annually Managed Expenditure (AME)	-	-	-

Reconciliation of capital expenditure between Estimates and Budgets

	£'000		
	2007-08 Provision	2006-07 Provision	2005-06 Outturn
Net Voted Capital (Estimates)	3,315	3,235	1,907
<i>Adjustments to additionally include:</i>			
Other Consolidated Fund Extra Receipts	-	-	-
Capital spending by non-departmental public bodies	-	-	-
Capital grants	-	-	-
European Union income related to capital grants	-	-	-
Supported capital expenditure (revenue)	-	-	-
Capital spending by levy funded bodies	-	-	-
Unallocated capital provision	-	-	-
Other adjustments	-	-	-
Capital Budget (Budget)	3,315	3,235	1,907
<i>of which:</i>			
Departmental Expenditure Limits (DEL)	3,315	3,235	1,907
Annually Managed Expenditure (AME)	-	-	-

Notes to the Main Estimate (*continued*)

Explanation of Accounting Officer responsibilities

In accordance with the Government Resources and Accounts Act 2000 the Treasury has made the following Accounting Officer appointment for the Request for Resources within this Estimate.

Request for Resources 1: Natalie Ceeney, Permanent Head of the Public Record Office and the sole Historical Manuscripts Commissioner

Natalie Ceeney as the Accounting Officer of the The National Archives has personal responsibility for the proper presentation of the department's resource accounts as prescribed in legislation, or by the Treasury, and their transmission to the Comptroller and Auditor General. The AO as the permanent head, remains in general overall charge of the The National Archives.

The responsibilities of an Accounting Officer are set out in Annex 4.1 of Government Accounting. In essence these responsibilities include a personal responsibility for the propriety and regularity of the public finances for which they are answerable; for keeping of proper accounts; for prudent and economical administration; for the avoidance of waste and extravagance; and for the efficient and effective use of all the available resources. In addition, the Accounting Officer must ensure that there is a sound system of internal control to support the achievement of the organisation's policies, aims and objectives and should regularly review the effectiveness of that system.

Notes to the Main Estimate (*continued*)

Analysis of operating appropriations in aid (A in A)

	£'000		
	2007-08	2006-07	2005-06
	Provision	Provision	Outturn
RfR 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records and leading on UK information management re-use policy, spreading best practice, setting standards and ensuring compliance across the public sector and managing Crown and Parliamentary copyright and delivering cost effective publishing services and advice across government			
Administration	2,304	4,894	4,604
<i>of which:</i>			
Sale of goods and services	2,304	4,894	4,510
Lottery grant income	-	-	94
Total RfR 1	2,304†	4,894	4,604
<i>† Amount that may be applied as operating appropriations in aid in addition to the net total arising from: charges for the sale of copies of documents; sale of publications and other items and services; professional fees; fees receivable from service providers; sale of fixed assets; grants received to carry out specific projects; reproduction fees and royalties for the publication of images; Crown copyright fees and royalties; fees for the management of third parties' copyright; fee for the management of the Office of the Queen's Printer for Scotland; income from contractual arrangements for official publishing and partnerships to make historical records electronically accessible; and sales and recovery of costs for goods/services provided to other government departments, public bodies and the general public.</i>			
Total Operating A in A	2,304	4,894	4,604

Notes to the Main Estimate (*continued*)

Analysis of Consolidated Fund extra receipts

	£'000					
	2007-08		2006-07		2005-06	
	Provision		Provision		Outturn	
	Income	Receipts	Income	Receipts	Income	Receipts
Excess cash Φ	-	-	-	1,300	-	-
Total	-	-	-	1,300	-	-

Notes to the Main Estimate (*continued*)

Departmental Expenditure Limits and Administration budgets

	£'000		
	Voted	Non-voted	Total
Resource DEL	44,939	-	44,939
<i>of which: †</i>			
Administration budget	43,711	-	43,711
Near-cash in RDEL	35,471	-	35,471
Capital DEL ††	3,315	-	3,315
Less Depreciation †††	-4,093	-	-4,093
Total DEL	44,161	-	44,161

† The total of the 'Administration Budget' and 'Near-cash in Resource DEL' figures may well be greater than total resource DEL, due to the definitions overlapping.

†† Capital DEL includes items treated as resource in Estimates and accounts but which are treated as Capital DEL in budgets.

††† Depreciation, which forms part of resource DEL, is excluded from total DEL since capital DEL includes capital spending and to include depreciation of those assets would lead to double counting.

Comparison of provision sought with final provision and forecast outturn for the previous year

The total net resource sought for 2007-08 of £44,939,000 is 1.4 per cent higher than the final net provision for 2006-07 of £44,333,000 and 6.2 per cent higher than the forecast outturn for 2006-07 of £42,333,000.

Cash which may be retained to offset expenditure

	£'000		
	2007-08 Provision	2006-07 Provision	2005-06 Outturn
Cash which may be retained by the department to offset expenditure in the year due to its relationship with income (operating and non-operating) that has been, or will be, appropriated in aid.	2,304	4,894	4,604

