
The National Archives

Introduction

1. This Estimate covers the administration of the public records system of the United Kingdom under the Public Records Acts of 1958 and 1967 and the promotion of the highest standards of care and public access for the archives of historical value outside the public records.
2. The Estimate also provides for the administrative costs of leading on UK information management and re-use policy, spreading best practice, setting standards and ensuring compliance across the public sector and managing Crown and Parliamentary copyright and delivering cost effective publishing services and advice across government.
3. Details of the expenditure contained in this Estimate will be reported in the National Archives Annual Report 2009, to be published in July 2009.
4. Symbols are explained in the Introduction to this booklet.

The National Archives

Part I

	£
Request for Resources 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records and leading on UK information management re-use policy, spreading best practice, setting standards and ensuring compliance across the public sector and managing Crown and Parliamentary copyright and delivering cost effective publishing services and advice across government	48,730,000
Total net resource requirement	48,730,000
Net cash requirement	39,079,000

Amounts required in the year ending 31 March 2010 for expenditure by The National Archives on:

RfR 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records and leading on UK information management re-use policy, spreading best practice, setting standards and ensuring compliance across the public sector and managing Crown and Parliamentary copyright and delivering cost effective publishing services and advice across government

Payments for expenditure on administration and operational associated non-cash costs.

The National Archives will account for this Estimate.

	£		
	Net total	Allocated in Vote on Account	Balance to complete
RfR 1	48,730,000	20,970,000	27,760,000
Total net resource requirement	48,730,000	20,970,000	27,760,000
Net cash requirement	39,079,000	17,977,000	21,102,000

Part II: Subhead detail

£'000

2009-10 Provision						2008-09 Provision	2007-08 Outturn		
Resources						Capital			
Admin	Other Current	Grants	Gross Total	A in A	Net Total	Capital	Non- operating A in A	Net Total Resources	Net Total Resources
1	2	3	4	5	6	7	8	9	10
RfR 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records and leading on UK information management re-use policy, spreading best practice, setting standards and ensuring compliance across the public sector and managing Crown and Parliamentary copyright and delivering cost effective publishing services and advice across government									
-	53,935	-	53,935	5,205	48,730	2,100	-	47,704	43,202
Spending in Departmental Expenditure Limits (DEL)									
<i>Central Government spending</i>									
A	The National Archives								
-	53,935	-	53,935	5,205	48,730	2,100	-	47,704	43,202
Total for Estimate:									
-	53,935	-	53,935	5,205	48,730	2,100	-	47,704	43,202

Part II: Resource to cash reconciliation

£'000

	2009-10 Provision	2008-09 Provision	2007-08 Outturn
Net Resource Requirement	48,730	47,704	43,202
Voted capital items			
Capital	2,100	2,500	5,771
Less Non-operating A-in-A	-	-	-
Total net voted capital	2,100	2,500	5,771
Accruals to cash adjustment			
Adjustments to remove non-cash items:			
Cost of Capital charges	-5,012	-4,011	-3,736
Depreciation	-6,679	-5,680	-4,644
New provisions and adjustments to previous provisions	-	-1,000	-125
Profit/loss on sale of assets	-	-	-7
Prior period adjustments	-	-	-
Other non-cash items	-60	-60	-65
Increase (+) / Decrease (-) in stock	-	-	-
Increase (+) / Decrease (-) in debtors	-	-	-
Increase (-) / Decrease (+) in creditors	-	1,600	-1,978
Use of provisions	-	-	133
Total accruals to cash adjustments	-11,751	-9,151	-10,422
Excess cash to be CFERd	-	-	-
Net Cash Requirement	39,079	41,053	38,551

Part III: Extra receipts payable to the Consolidated Fund

In addition to appropriations in aid the following income relates to the Department and is payable to the Consolidated Fund (cash receipts being shown in italics):

	£'000					
	2009-10		2008-09		2007-08	
	Provision		Provision		Outturn	
	Income	<i>Receipts</i>	Income	<i>Receipts</i>	Income	<i>Receipts</i>
Operating income not classified as A in A	-	-	-	-	-	197
Non-operating income not classified as A in A	-	-	-	-	-	-
Other amounts collectable on behalf of the Consolidated Fund	-	-	-	-	-	-
Excess cash receipts to be surrendered to the Consolidated Fund	-	-	-	-	-	-
Total	-	-	-	-	-	197

Forecast Operating Cost Statement

£'000

	2009-10 Provision	2008-09 Provision	2007-08 Outturn
Net Programme Costs			
RfR 1	48,730	47,704	43,202
Non-voted	-	-	-
Total Net Programme costs	48,730	47,704	43,202
Total Net Operating Cost	48,730	47,704	43,202
<i>of which:</i>			
Net Resource Requirement	48,730	47,704	43,202
Non-voted expenditure	-	-	-
Consolidated Fund Extra Receipts	-	-	-
Reduction in planned spend unable to be included in Estimate	-	-	-
Resource Budget	48,730	47,704	43,195

Notes to the Main Estimate

Reconciliation of resource expenditure between Estimates, Accounts and Budgets

£'000

	2009-10 Provision	2008-09 Provision	2007-08 Outturn
Net Resource Requirement (Estimates)	48,730	47,704	43,202
<i>Adjustments to remove:</i>			
Provision voted for earlier years	-	-	-
<i>Adjustments to additionally include:</i>			
Non-voted expenditure in the OCS	-	-	-
Consolidated Fund Extra Receipts in the OCS	-	-	-
Reductions in planned spend unable to be included in Estimate	-	-	-
Other adjustments	-	-	-
Net Operating Cost (Accounts)	48,730	47,704	43,202
<i>Adjustments to remove:</i>			
Gains / losses from sale of capital assets	-	-	-7
Capital grants	-	-	-
European Union income related to capital grants	-	-	-
Voted expenditure outside the budget	-	-	-
<i>Adjustments to additionally include:</i>			
Other Consolidated Fund Extra Receipts	-	-	-
Resource consumption of non departmental public bodies	-	-	-
Unallocated resource provision	-	-	-
Other adjustments	-	-	-
Resource Budget (Budget)	48,730	47,704	43,195
<i>of which:</i>			
Departmental Expenditure Limits (DEL)	48,730	47,704	43,195
Annually Managed Expenditure (AME)	-	-	-

Reconciliation of capital expenditure between Estimates and Budgets

£'000

	2009-10 Provision	2008-09 Provision	2007-08 Outturn
Net Voted Capital (Estimates)	2,100	2,500	5,771
<i>Adjustments to remove:</i>			
Provision voted for earlier years	-	-	-
<i>Adjustments to additionally include:</i>			
Other Consolidated Fund Extra Receipts	-	-	-
Capital spending by non-departmental public bodies	-	-	-
Capital grants	-	-	-
European Union income related to capital grants	-	-	-
Supported capital expenditure (revenue)	-	-	-
Capital spending by levy funded bodies	-	-	-
Unallocated capital provision	-	-	-
Reductions in planned spend unable to be included in Estimate	-	-	-
Other adjustments	-	-	-
Capital Budget (Budget)	2,100	2,500	5,771
<i>of which:</i>			
Departmental Expenditure Limits (DEL)	2,100	2,500	5,771
Annually Managed Expenditure (AME)	-	-	-

Notes to the Main Estimate (*continued*)

Explanation of Accounting Officer responsibilities

The Accounting Officer prepares resource accounts for each financial year.

The following Accounting Officer appointments have been made for the Request for Resources within this Estimate:

Request for Resources 1: Natalie Ceeney, Permanent Head of The National Archives.

Natalie Ceeney, has personal responsibility for the proper presentation of the resource accounts and their transmission to the Comptroller and Auditor General. Natalie Ceeney is also responsible for the use of public money and stewardship of assets.

In discharging these responsibilities particular regard is given to:

- Observing any accounting and disclosure requirements (including any Accounts Direction) and applying suitable accounting policies on a consistent basis;
- making judgements and estimates on a reasonable basis;
- stating whether applicable accounting standards, as set out in the *Financial Reporting Manual* (FReM), or an organisation's version of it, have been followed, and explain any material departures in the accounts; and
- preparing the accounts on a going concern basis.

The responsibilities of an Accounting Officer, including responsibility for the propriety and regularity of the public finances for which an Accounting Officer is answerable, for keeping proper records and safeguarding assets, are set out in chapter 3 of *Managing Public Money* issued by the Treasury.

Notes to the Main Estimate (*continued*)

Analysis of operating appropriations in aid (A in A)

£'000

	2009-10 Provision	2008-09 Provision	2007-08 Outturn
RfR 1: Promoting the study of the past in order to inform the present and the future by selecting, preserving and making publicly available public records of historical value and by encouraging high standards of care and public access for archives of historical value outside the public records and leading on UK information management re-use policy, spreading best practice, setting standards and ensuring compliance across the public sector and managing Crown and Parliamentary copyright and delivering cost effective publishing services and advice across government			
Programme	5,205	8,790	6,159
<i>of which:</i>			
Sale of goods and services	5,205	8,790	5,569
EU Income	-	-	146
Lottery grant income	-	-	444
Total RfR 1	5,205†	8,790	6,159
<i>† Amount that may be applied as operating appropriations in aid in addition to the net total arising from: charges for the sale of copies of documents; sale of publications and other items and services; professional fees; fees receivable from service providers; sale of fixed assets; grants received to carry out specific projects; reproduction fees and royalties for the publication of images; Crown copyright fees and royalties; fees for the management of third parties' copyright; fee for the management of the Office of the Queen's Printer for Scotland; income from contractual arrangements for official publishing and partnerships to make historical records electronically accessible; and sales and recovery of costs for goods/services provided to other government departments, public bodies and the general public.</i>			
Total Operating A in A	5,205	8,790	6,159

Notes to the Main Estimate (*continued*)
Analysis of Consolidated Fund extra receipts

	£'000					
	2009-10		2008-09		2007-08	
	Provision		Provision		Outturn	
	<i>Income</i>	<i>Receipts</i>	<i>Income</i>	<i>Receipts</i>	<i>Income</i>	<i>Receipts</i>
Excess operating Appropriations in Aid in recognised in 2006-07, received in 2007-08.Φ	-	-	-	-	-	197
Total	-	-	-	-	-	197

Notes to the Main Estimate (*continued*)

Departmental Expenditure Limits and Administration budgets

	£'000		
	Voted	Non-voted	Total
Resource DEL	48,730	-	48,730
<i>of which: †</i>			
Administration budget	-	-	-
Near-cash in RDEL	36,979	-	36,979
Capital DEL ††	2,100	-	2,100
Less Depreciation †††	-6,679	-	-6,679
Total DEL	44,151	-	44,151

† The total of the 'Administration Budget' and 'Near-cash in Resource DEL' figures may well be greater than total resource DEL, due to the definitions overlapping.

†† Capital DEL includes items treated as resource in Estimates and accounts but which are treated as Capital DEL in budgets.

††† Depreciation, which forms part of resource DEL, is excluded from total DEL since capital DEL includes capital spending and to include depreciation of those assets would lead to double counting.

Comparison of provision sought with final provision and forecast outturn for the previous year

The total net resource sought for 2009-10 of £48,730,000 is 2.2 per cent higher than the final net provision for 2008-09 of £47,704,000 and 7.9 per cent higher than the forecast outturn for 2008-09 of £45,160,000.

Cash which may be retained to offset expenditure

	£'000		
	2009-10 Provision	2008-09 Provision	2007-08 Outturn
Cash which may be retained by the department to offset expenditure in the year due to its relationship with income (operating and non-operating) that has been, or will be, appropriated in aid.	5,205	8,790	6,159

